



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, August 8, 2022, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Andy Wagner, Acting Chair, Board of Public Utilities;
Trevor Jesse, Member, Board of Public Utilities;
Brett Pogan, Member, Board of Public Utilities;
Rick Zuzik, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Director of Utilities;
Jim Odneal, Assistant Utilities Director;
John Stewart, Superintendent, Electric Division;
Mike Fields, Superintendent, Water Supply Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
Jackie Spangenberg, Utilities Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Lori Tretter, Municipal Administrator;
Mick Murray, Public Works Director;
Brad Holman, City Engineer;
Bill Herald, Member, City Council; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. Four Board Members were present.

I. Approval of Minutes

Mr. Wagner requested the approval of the minutes from the regular July 11, 2022, Board of Public Utilities meeting.

Mr. Pogan moved to approve the minutes from the July 11, 2022, Board of Public Utilities meeting. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Supplemental Appropriations

Mr. O'Connell requested the Board's approval for two supplemental appropriations to cover the purchase of two water meters and the cost of 2022 property insurance.

Mr. Jessee moved to approve Resolution 08-2022-01 authorizing supplemental appropriations. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.

B. Backflow Prevention Program - Contracting Services

The Board tabled this item for staff to gather additional information. The item will be brought to the Board at a future meeting.

Mr. Jessee moved to table Resolution 08-2022-02. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.

C. AMP Safety and Training Program Agreement

Mr. O'Connell requested the Board's approval to execute an agreement with AMP for safety and training programs to allow electric division employees to learn new skills, maintain proficiency and keep up with changes to the industry.

Mr. Pogan moved to approve Resolution 08-2022-03 authorizing the Utilities Director to execute an agreement with American Municipal Power (AMP) for Safety and Training Programs. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

IV. Utilities Management Reports

A. Utilities Department

Mr. Odneal reported he has been working with partners on economic development opportunities north of town, learning of federal funding opportunities and effects of the Inflation Reduction Act. Survey completed for Gypsy Lane, developing contract with AMPLEX to share conduit. Will be submitting application to EPA for funding to identify lead service lines. Continue working with Public Works and Water/Sewer to complete restoration for the Coleman Avenue sewer project.

B. Electric Division

Mr. Stewart reported the crews have been changing poles on Wallace Avenue. They have been installing new underground at Cogan's Crossing and tree trimming on Donbar Drive.

C. Water Supply Division

Mr. Fields reported the GAC exchange is done and staff is working on plant maintenance.

D. Water Distribution & Wastewater Collection Division

Mr. Johnson reported there are approximately 18 laterals to be replaced in the Village. The crews have been performing maintenance.

E. Water Pollution Control Division

Mr. Clark reported the Aeration and Biosolids project is almost done.

F. Utilities Business Office

The implementation of the new credit card program is on hold until a New World communication issue is resolved.

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator

Ms. Tretter reported the city is in a busy time with the college students arriving and the BG Rally and Tractor Pulls events happening in August.

C. City Attorney - Absent

D. Public Works Director

Mr. Murray reported the Harbor paving project is almost complete. The Public Works Division has been repairing catch basins. The city park paving should be completed by end of the month and the East Wooster paving should begin in September.

E. City Engineer - No Report

F. Sustainability Coordinator - Absent

VI. Council Member Reports


VII. Board Member Reports

VIII. New Business

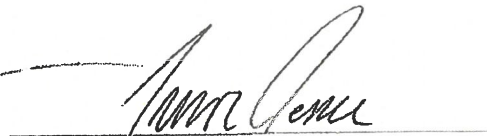
IX. Unfinished Business

X. Adjournment


Mr. Jessee moved to adjourn the Board of Public Utilities meeting at 5:31 p.m. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.



Andy Wagner, Acting Chair



Trevor Jessee, Member



Brett Pogan, Member



Rick Zuzik, Member