



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, May 23, 2022, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Trevor Jessee, Member, Board of Public Utilities;
Rick Zuzik, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Director of Utilities;
Jim Odneal, Assistant Utilities Director;
John Stewart, Superintendent, Electric Division;
Mike Fields, Superintendent, Water Supply Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Mick Murray, Asst. Superintendent, Water Distribution & Wastewater Collection;
Doug Clark, Superintendent, Water Pollution Control Division;
Mike Aspacher, Mayor;
Joe Fawcett, Assistant Municipal Administrator;
Brad Holman, City Engineer;
Amanda Gamby, Sustainability Coordinator;
Dana Pinkert, Finance Director;
Bill Herald, Member, City Council;
Kati Thompson, Bowling Green Economic Development; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. Three Board Members were present.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular April 11, 2022, Board of Public Utilities meeting.

Mr. Jessee moved to approve the minutes from the April 11, 2022, Board of Public Utilities meeting. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Transfer of Property in Innovative Technology Park

Mr. O'Connell requested the Board's approval to transfer approximately 1.35 acres in Innovative Park to Bowling Green Economic Development in exchange for a credit towards the City's annual dues. The City will create a 15' utility easement across the frontage of the 1.35 acres in order to extend future utilities in the Park.

Mr. Jesse moved to approve Resolution 05-2022-01 authorizing the Utilities Director to transfer approximately 1.35 acres in the Innovative Technology Park to Bowling Green Economic Development. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

IV. Assistant Utilities Director Report

A. East Gypsy Lane Fiber Improvements

Mr. Odneal advised the Board that Amplex is building a new fiber network to service Wood Lane and other county facilities. The electric division would like to work with Amplex to improve the congested utility poles and communication circuits in the selected area. An easement will also need to be obtained to do this work. A resolution for Board approval will be presented at a future meeting.

Mr. O'Connell announced that Mick Murray will be the new Public Works Director starting June 1, 2022. Brian Craft will be retiring at the end of May.

V. Utilities Management Reports

A. Electric Division

Mr. Stewart reported the crews have been working at the site of the new city building and running fiber at the Bellard Substation.

B. Water Supply Division

Mr. Fields reported the tanks have been drained and inspected for the summer.

C. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the water division is working on the lead and copper map. The sewer division will be working in the village area.

D. Water Pollution Control Division

Mr. Clark reported the Aeration and Biosolids project is going well and there are two blowers running. The startup for the new blowers will be in approximately two weeks.

E. **Utilities Business Office** – Absent

VI. Official Reports

A. **Mayor** – No Report

B. **Municipal Administrator** – Absent

C. **City Attorney** – Absent

D. **City Engineer** – No Report

E. **Sustainability Coordinator**

Ms. Gamby reported she continues to work on the green gas emission inventory.

VII. Council Member Reports


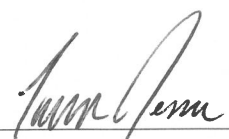

VIII. Board Member Reports

IX. New Business

X. Unfinished Business

XI. Adjournment

Mr. Jessee moved to adjourn the Board of Public Utilities meeting at 5:18 p.m. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

 _____ Megan Newlove, Chair	 _____ Trevor Jessee, Member
 _____ Rick Zuzik, Member	