

RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL

Minutes of

Meeting

BEAR GRAPHICS 800-325-0094 FORM NO. 10148

MONDAY, MAY 16, 2022

Held

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Hollenbaugh. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Dennis, Herald, Hollenbaugh, O'Dorisio, Phipps, Robinette, and Rubando were present. Also present were Mayor Mike Aspacher, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Services Bureau Director Joe Fawcett, and Public Infrastructure Bureau Director Brian O'Connell.

Council Member Herald moved, Rubando seconded, to approve the minutes of the regular meeting held May 2, 2022 as distributed. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted for the record that copies of the Financial Budget Summary Report for the month of April 2022 was distributed to Council prior to this evening's meeting.

Clerk read a listing of appointments and re-appointments to City Boards and Commissions submitted for approval by Mayor Mike Aspacher. The complete list is attached and made a part of these minutes. Council Member Robinette moved, Dennis seconded, to approve the appointments as presented by the Clerk. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

SPECIAL RECOGNITIONS – MAYOR ASPACHER

Mayor Mike Aspacher swore-in the following individuals from the Fire Division:

- Ben Jarrett – promoted to Fire Lieutenant
- Benjamin Scharf – firefighter
- Isaiah Miller – firefighter
- Majer Riley – firefighter

LOBBY VISITATIONS

Mary Dennis, 161 Eberly Avenue, addressed City Council regarding the upcoming Porchfest event being held on Eberly Avenue. She assured Council that steps were being taken to ensure the event is safe and neighborly. She noted that Porchfest events are being held across the county on porches rather than regular concern venues in order to promote neighborhood cohesiveness and to have a peaceful gathering of friends.

Emily Dunipace, 415 W.Wooster Street, spoke to City Council regarding her concerns for zoning law violations relating to Arlyn's Good Beer, located at 520 Hankey Avenue. She expressed that in her opinion the City is not equally enforcing zoning laws and showing preferential treatment to this business. She asked her elected officials and the City Administration to enforce the zoning laws equally and equitably, citing what she sees as unethical actions by City officials.

Council President Hollenbaugh responded that he has not behaved unethically and no one receives preferential treatment by the City. He asked Municipal Administrator Lori Tretter to report back to Council on the issue via email.

Brian Craft, 155 S. Maple Street, also expressed his concern regarding Arlyn's Good Beer and asked that peace be restored to his neighborhood and that the zoning laws be enforced. He stated that the music concerts are not a necessity to brew, sell or taste beer. Craft cited City's noise control language in its Code and the Good Neighbor guide that says "be considerate of neighbors." He asked that zoning laws be enforced.

David Wilson, 208 Eberly Avenue, also addressed Council regarding Porchfest. He continued to express his concern regarding the commercialization of the event and the potential to attract more spectators than last year's event. He noted that it is his goal to protect the privacy of the neighborhood and said that not everyone in the neighborhood is on board with it.

NEW LEGISLATION

Council Member Phipps, for the Planning, Zoning and Economic Development Committee, introduced an ordinance authorizing the placement of the Police Division building on West Wooster Street and the Needle Hall building located in City Park on the Local Historic Register as suggested by the Historic Preservation Commission.

Council Member Herald, for the Transportation & Safety Committee, introduced an ordinance authorizing the Public Services Bureau Director to sign an LPA agreement with the Ohio Department of Transportation (ODOT) and to seek qualifications, advertise for bids, and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction, and other services relating to the construction of a multi-use path along Brim Road and adjacent vicinity.

Council Member O'Dorisio, for the Community Improvement Committee, introduced a resolution authorizing a Partnership Agreement between the City of Bowling Green and Wood County, Ohio, regarding program year 2022 Community Housing Impact and Preservation (CHIP) funds from the Ohio Department of Development (ODOD) and authorizing the Mayor of the City of Bowling Green to execute said Partnership Agreement.

Council Member O'Dorisio, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual.

OFFICIAL REPORTS

Mayor Mike Aspacher reported that Public Works Director Brian Craft will be retiring on June 1 after 31 years of service to the City. Mayor Aspacher thanked Craft for the good work that he has done through the years and wished him well in retirement. The Mayor then introduced Mick Murray as the new Public Works Director.

Municipal Administrator Lori Tretter also thanked Brian Craft for his service to the City noting that Craft has been successful over the years of getting millions of dollars in matching funds for critical roadway projects in the community. She stated that that is part of Craft's legacy and has really changed the community for the better.

Tretter also updated Council regarding the Memorial Day parade on May 30 noting that it will begin at 9:45 a.m. at the post office and travel to Oak Grove Cemetery.

City Attorney Michael Marsh had no report.

Public Services Bureau Director Joe Fawcett also thank Craft for his service and for sharing his knowledge of the job with him. He wished him well in his retirement. Fawcett also noted that Craft was instrumental in obtaining funding for a multi-use path to the Community Center. Fawcett further noted that funding from ODOT is a 90/10 split with the City's share being \$150,000 that he hopes will come from ARPA funding and will fulfill one of Council's objectives by connecting the high school, etc. to the Community Center. Fawcett also thanked City Engineer Brad Holman for his work in obtaining the funding.

Council Member Robinette thanked Fawcett for the work put into this goal noting that it has been on his list for quite some time. Council Member Herald also thanked Fawcett noting that this is an example of how local government is supposed to work.

Public Infrastructure Bureau Director Brian O'Connell also thanked Brian Craft for his service and wished him well in his retirement. O'Connell also updated Council on the new substation that's being constructed on the corner of Brim and Bishop Roads.

COUNCIL COMMITTEE REPORTS

Council President Hollenbaugh reported that the Committee-of-the-Whole held on meeting on Thursday, May 12, to hear public input regarding the use of the remaining ARPA funds. He noted that the deadline to submit ideas is the end of the business day on May 31, 2022. Hollenbaugh also reported that the Committee-of-the-Whole held a meeting earlier this evening to hear an update from the Wood County Health Department on the 5-year exterior housing survey.

READING OF LEGISLATION

Clerk read Resolution #3823 authorizing a Partnership Agreement between the City of Bowling Green and Wood County, Ohio, regarding program year 2022 Community Housing Impact and Preservation (CHIP) funds from the Ohio Department of Development (ODOD) and authorizing the Mayor of the City of Bowling Green to execute said Partnership Agreement, for first reading.

Council Member O'Dorisio moved, Herald seconded, to suspend the rules and give Resolution #3823 its second and third reading. On roll call vote, Council Members Herald, Hollenbaugh, O'Dorisio, Phipps, Robinette, Rubando, and Dennis voted yes. Council President Hollenbaugh declared motion carried, and rules suspended.

Clerk read Resolution #3823 for second and third reading by number and title only.

Council Member O'Dorisio moved, Herald seconded, to adopt Resolution #3823. On roll call vote, Council Members Hollenbaugh, O'Dorisio, Phipps, Robinette, Rubando, Dennis, and Herald voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3823 adopted.

Clerk read Resolution #3824 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual, for first reading.

Clerk read Ordinance #9009 authorizing the Public Services Bureau Director to sign an LPA agreement with the Ohio Department of Transportation (ODOT) and to seek qualifications, advertise for bids, and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction, and other services relating to the construction of a multi-use path along Brim Road and adjacent vicinity, for first reading.

Clerk read Ordinance #9010 authorizing the placement of the Police Division building on West Wooster Street and the Needle Hall building located in City Park on the Local Historic Register as suggested by the Historic Preservation Commission, for first reading.

Council Member Phipps announced that a public hearing will be held for Ordinance #9010 on Monday, June 20, 2022, at 6:30 p.m. in the Council Chamber.

Clerk noted that there is no legislation for second reading.

Clerk read Resolution #3821 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and enter into an agreement with the Ohio Department of Natural Resources for the purpose of acquiring financial assistance from the Natureworks Program, for third reading.

Council Member Rubando moved, O'Dorisio seconded, to adopt Resolution #3821. On roll call vote, Council Members O'Dorisio, Phipps, Robinette, Rubando, Dennis, Herald, and Hollenbaugh voted yes. Council President Hollenbaugh declared motion carried, and Resolution #3821 adopted.

Clerk read Ordinance #9004 authorizing the Utilities Director to advertise for qualifications and enter into a contract or contracts for engineering services for final clarifiers at the Water Pollution Control facility, for third reading.

Council Member Hollenbaugh moved, Herald seconded, to adopt Ordinance #9004. On roll call vote, Council Members Phipps, Robinette, Rubando, Dennis, Herald, Hollenbaugh, and O'Dorisio voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #9004 adopted.

Clerk read Ordinance #9005 authorizing the Utilities Director to execute a loan agreement with the Ohio EPA/Ohio Water Development Authority for a Water Pollution Control Loan Fund loan for design and engineering services for final clarifiers at the Water Pollution Control facility, for third reading.

Council President Hollenbaugh moved, Rubando seconded, to adopt Ordinance #9005. On roll call vote, Council Members Robinette, Rubando, Dennis, Herald, Hollenbaugh, O'Dorisio, and Phipps voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #9005 adopted.

Clerk read Ordinance #9006 authorizing the Utilities Director to advertise for qualifications and enter into a contract or contracts for engineering services for lighting improvements at Carter Park, for third reading.

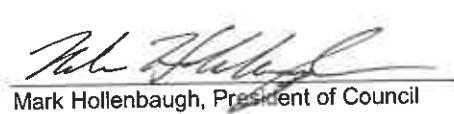
Council President Hollenbaugh moved, Rubando seconded, to adopt Ordinance #9006. On roll call vote, Council Members Rubando, Dennis, Herald, Hollenbaugh, O'Dorisio, Phipps, and Robinette voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #9006 adopted.

Council President Hollenbaugh, Council Member Herald, Mayor Mike Aspacher, Municipal Administrator Lori Tretter, City Attorney Mike Marsh, and Council Member Robinette all took time to make note that this was Clerk of Council Kay Scherreik's last official Council meeting before her retirement on June 1. They thanked her for over 30 years of service, and noted her professionalism and dedication to the position and the positive impact she made to the City of Bowling Green. Herald noted that Kay has handled more than 5,000 pieces of legislation and attended more than 750 Council meetings. Kay thanked everyone for their kind words saying that she has enjoyed her job over the years and is thankful to the City. She said that it is sad to leave, but is ready for the next chapter of her life.

Council Member Herald moved, Robinette seconded, to adjourn. On unanimous voice vote, Council President Hollenbaugh adjourned the May 16, 2022 regular meeting of the City Council at 8:06 p.m., subject to call.



Kay D. Scherreik, Clerk of Council



Mark Hollenbaugh, President of Council



MUNICIPAL ADMINISTRATOR'S OFFICE
CITY OF BOWLING GREEN

To: Members of City Council

Re: Board and Commission appointments and re-appointments

Mayor Aspacher will be requesting confirmation of the following board and commission appointments and re-appointments at the May 16, 2022 Council meeting. The Historic Preservation appointment will be effective immediately, all other appointments will be effective June 1.

New Appointments

Bicycle Safety Commission	Maria Signorino	1 Year	5/31/2022
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Ms. Signorino will fill the open seat assigned to a student at BGSU. Maria is studying Environmental Policy and Analysis. He has been working for BGSU's Office of Campus Sustainability as a bike mechanic responsible for maintaining the fleet of bikes used for BGSU's Bike Rental Program.

BG Housing Agency	Dan Murphy	4 Years	5/31/2026
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Dan worked for First Federal Bank from 1978 to 2021, serving in various capacities including time as a loan officer and originator. He has spent time volunteering with the Black Swamp Arts Festival, American Red Cross, and Rotary club.

Historic Preservation	Geoff Howes	3 Years	5/31/2025
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Dr. Geoff Howes will fill the unexpired term of Les Barber and represent the 1st Ward on the HPC. Dr. Howes is a retired professor of German at BGSU. Geoff currently volunteers his time at the Wood County Museum where he has co-hosted the annual German-American Day since 2004 and acted for Living History Day.

Human Relations	Adam Skaff	3 Years	5/31/2025
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Lieutenant Adam Skaff will replace Deputy Chief Justin White as the Police Division's representative on the HRC.

Human Relations	Chris Douglas	2 Years	5/31/2024
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Chris will take Ellie Boyle's current seat on the Commission. Mr. Douglas has lived in Bowling Green since 2012. Since that time, he has become an active member of B.R.A.V.E.

Human Relations Ellie Boyle 1 Year 5/31/2023

Ellie will be taking the seat held by a BGSU. Ms. Boyle has been on the Commission since 2018, previously serving as the BGHS representative. Since her first appointment to the HRC, Ellie has become a very active member, serving as the current Chair.

Parks and Recreation Ardy Gonyer 1 Year 5/31/2023

Ardy will fill the unexpired term of Jodi Anderson who recently resigned from the Board. Mr. Gonyer is a life-long resident of Bowling Green. He is a member of the Bowling Green Area Community Band – previously serving as the president – and is active in his church, St. Mark’s Luthern, including volunteering to be on church council and serving as president.

Parks and Recreation Katelyn Elliott 5 Years 5/31/2027

Katelyn became a permanent resident in 2010 after graduating from BGSU in 2009. Since that time, she has become an active member of the League of Women Voters – currently serving as a member of their board.

Traffic Lindsay Durham 4 Years 5/31/2026

Ms. Durham currently works for the Downtown Special Improvement District. Prior to taking that position, she worked for the Chamber of Commerce and Economic Development. Lindsay has actively volunteered her time as a founding member of B.R.A.V.E., currently serving as the organization’s treasurer.

Traffic Tim Emmerich 4 Years 5/31/2026

Mr. Emmerich is one of the current owners of Call of the Canyon and has been an active member of the Chamber of Commerce, most recently serving on the Government Affairs Project Team. Prior to owning his own business, Tim worked for Geotopia, which is a consulting firm specializing in geospatial analysis. Tim has a Master’s Degree in Urban Planning and is a veteran of the Marine Corps.

Tree Anne Bullerjahn 1 Year 5/31/2023

Dr. Bullerjahn will fill the unexpired term of Chris Meyers who recently resigned from the Commission. Anne is a resident of the 4th ward and has been an active member of the community volunteering with the monthly food distribution of the First United Methodist Church. Dr. Bullerjahn is a professor in the Science Department at Owens Community College, where she has taught biology for 29 years.

Zoning Appeals	Rod Noble	4 Years	5/31/2026
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Rod is a longtime resident of Bowling Green. Professionally, he has been involved in zoning and planning related issues since the 1980's. Rod was previously a zoning inspector for the City, has worked as a consultant focusing on planning, economic development planning, and financing for small local governments in Northwest Ohio.

Zoning Appeals	Jay Sockman	4 Years	5/31/2026
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Jay is part owner of Sockman Automotive, which has served the Bowling Green community for 41 years. He previously served on the Village of Portage zoning board.

Re-Appointments

Bicycle Safety	Kirby Bucks	1 Year	5/31/2023
	Andrew McDermott	3 Years	5/31/2025
	Kristin Otley	3 Years	5/31/2025
	Claudia Semer	1 Year	5/31/2023

BG Housing	Karen Seeliger	4 Years	5/31/2026
	Shannon Fisher	4 Years	5/31/2026

Historic Preservation	Wil Roudebush	4 Years	5/31/2026
	John Sampen	4 Years	5/31/2026

Human Relations	Tyler Thompson	1 Year	5/31/2023
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Income Tax (Council Appt)	Randy Roberts	2 Years	5/31/2024
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Planning	Judy Ennis	6 Years	5/31/2028
	Joe Phillips	6 Years	5/31/2028

Traffic	Douglas Cubberley	4 Years	5/31/2026
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Tree	Tom Striggow	3 Years	5/31/2025
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Zoning Appeals	Matthew Bostdorff	4 Years	5/31/2026
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