



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, March 14, 2022, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Andy Wagner, Secretary, Board of Public Utilities;
Trevor Jessee, Member, Board of Public Utilities;
Rick Zuzik, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Director of Utilities;
Jim Odneal, Assistant Director of Utilities;
John Stewart, Superintendent, Electric Division;
Mike Fields, Superintendent, Water Supply Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
John Bella, Assistant Superintendent, Water Pollution Control Division;
Jackie Spangenberg, Utilities Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Lori Tretter, Municipal Administrator;
Brad Holman, City Engineer; and
Kati Thompson, Bowling Green Economic Development

The meeting began with the Pledge of Allegiance. Four Board Members were present.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular February 14, 2022, Board of Public Utilities meeting.

Mr. Wagner moved to approve the minutes from the February 14, 2022, Board of Public Utilities meeting. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Water Rate and Wastewater Rate Adjustments

Mr. O'Connell requested the Board's approval to delay the water rate adjustment until April 1, 2023 since the water fund is collecting sufficient revenue.

Mr. Jessee moved to approve Resolution 03-2022-01 authorizing revisions to the Water Rate Schedule. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

Mr. O'Connell requested the Board's approval to implement the wastewater rate adjustment effective July 1, 2022 due to the fund not collecting sufficient revenue.

Mr. Jessee moved to approve Resolution 03-2022-02 authorizing revisions to the Wastewater Rate Schedule. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

Mr. Jessee moved to approve Resolution 03-2022-03 authorizing revisions to the Wastewater Rate Schedule. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

IV. Utilities Management Reports

A. Assistant Utilities Director

Mr. Odneal reported he has been learning about the City's rate structure. Enjoying the customer site visits and learning about what they need. Working on the BESS project and OEPA loan project nominations.

B. Electric Division

Mr. Stewart reported the crews have been working at the Bellard Substation and at the Water Pollution Control.

C. Water Supply Division

Mr. Fields reported a new employee started and things are going well. The GAC exchange will be done in April.

D. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the sewer division has been televising and jetting sewers. The water division has been working on the lead map.

E. Water Pollution Control Division

Mr. Bella reported the Aeration and Biosolids project is going good. The staff has been helping the electric division with the ground work.

F. Utilities Business Office

Ms. Spangenberg reported the office has been issuing shut-off notices.

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator

Ms. Tretter reported the groundbreaking for the new city building will be held on April 5th at 2:00.

C. City Attorney - Absent

D. City Engineer

Mr. Holman reported they received bids for the pavement project and Shelley Company was the low bidder.

E. Sustainability Coordinator - Absent

VI. Council Member Reports

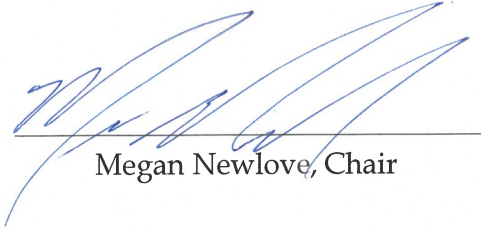
VII. Board Member Reports

VIII. New Business

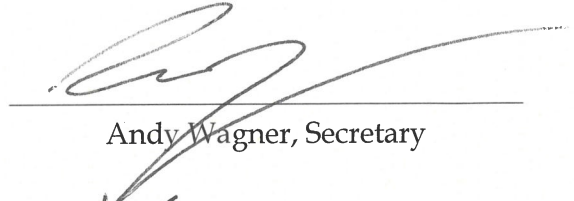
IX. Unfinished Business

X. Adjournment

Mr. Wagner moved to adjourn the Board of Public Utilities meeting at 5:32 p.m. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.



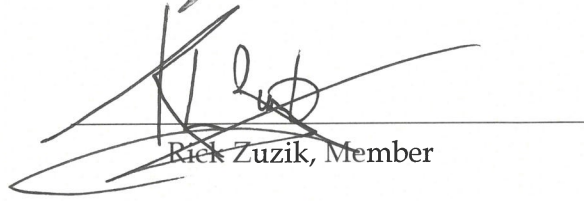
Megan Newlove, Chair



Andy Wagner, Secretary



Trevor Jessee, Member



Rick Zuzik, Member

ABSENT

Brett Pogan, Member