

**RECORD OF PROCEEDINGS  
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

BEAR GRAPHICS 800-383-6994 FORM NO. 10149

MONDAY, JANUARY 3, 2022

Held

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Hollenbaugh. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Dennis, Herald, Hollenbaugh, Phipps, Robinette, and Rubando were present. Council Member O'Dorisio was not present at the time roll call was taken. He arrived at 7:13 p.m. Also present were Mayor Mike Aspacher, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Services Bureau Director Joe Fawcett, and Public Infrastructure Bureau Director Brian O'Connell.

Newly elected and re-elected Council Members Herald, Hollenbaugh, Phipps, Robinette and Rubando were sworn in individually by Judge Mark Reddin. Council Member O'Dorisio was sworn in several minutes later when he arrived.

Council Member Hollenbaugh opened the floor for nominations for City Council President. Council Member Phipps nominated Council Member Hollenbaugh for President of City Council. Council Member Herald seconded the nomination. On roll call vote, Council Members Herald, Hollenbaugh, Phipps, Robinette, Rubando, and Dennis voted yes. Council Member Hollenbaugh declared motion carried.

Council President Hollenbaugh opened the floor for nominations for President Pro Tem. Hollenbaugh nominated Council Member Phipps as President Pro Tem. Council Member Herald seconded the nomination. On roll call vote, Council Members Hollenbaugh, Phipps, Robinette, Rubando, Dennis, and Herald voted yes. Council President Hollenbaugh declared motion carried.

Council Member Herald moved, Robinette seconded, to approve the minutes of the regular meeting held December 20, 2021 as distributed. On unanimous voice vote, Council President Hollenbaugh declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik noted that a listing of budget transfers for fiscal year 2022 was received from Finance Director Dana Pinkert and distributed to Council prior to the meeting for approval. Council Member Robinette moved, Herald seconded, to approve the transfers as presented. On unanimous voice vote, Council President Hollenbaugh declared motion carried. A copy of the transfers is attached and made a part of these minutes.

**LOBBY VISITATIONS**

There were no lobby visitations.

**NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Robinette, for the Finance Committee, introduced an ordinance authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority.

Council Member Robinette, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2022.

Council Member Robinette, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or federal purchasing programs for the purchase and/or lease of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes.

Council Member Dennis, for the Community Improvement Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended.

### **OFFICIAL REPORTS**

Mayor Mike Aspacher congratulated newly elected Council Members and note that he looks forward to working together to achieve common goals for the betterment of the City of Bowling Green.

There were no other official reports.

### **COUNCIL COMMITTEE REPORTS**

Council Member Robinette announced the following meetings for 2022 for the Finance Committee:

- January 18, 2022 at 6:00 p.m. – year-end financial update
- April 18, 2022 at 6:15 p.m. – 1<sup>st</sup> quarter 2022 financial update
- July 18, 2022 at 6:15 p.m. – 2<sup>nd</sup> quarter 2022 financial update
- October 17, 2022 at 6:15 p.m. – 3<sup>rd</sup> quarter 2022 financial update

Council President Hollenbaugh reminded Council Members of the Council orientation that will be held on Saturday, January 22 at 9:00 a.m. in the Veterans Building.

### **READING OF LEGISLATION**

Clerk read Resolution #3811 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for first reading.

Clerk read Ordinance #8982 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for first reading.

Clerk read Ordinance #8983 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2022, for first reading.

Clerk read Ordinance #8984 authorizing the Municipal Administrator and Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or federal purchasing programs for the purchase and/or lease of vehicles, equipment and completion of projects as well as the trade-in or outright sale of vehicles and equipment no longer needed for municipal purposes, for first reading.

Clerk noted that there was no legislation for second reading.

Clerk read Ordinance #8980 authorizing the Utilities Director to enter into an agreement with AMP Transmission, LLC, for third reading.


Council President Hollenbaugh moved, Herald seconded, to adopt Ordinance #8980. On roll call vote, Council Members O'Dorisio, Phipps, Robinette, Rubando, Dennis, Herald, and Hollenbaugh voted yes. Council President Hollenbaugh declared motion carried, and Ordinance #8980 adopted.

Clerk read Ordinance #8981 amending the Zoning District Map of the City of Bowling Green, Ohio, for approximately 39.78 acres located between 2111 and 2301 East Wooster Street from B-2 General Commercial zoning to M-3 Business Park zoning, for third reading.

Council Member Phipps moved, Herald seconded, to table Ordinance #8981 until January 18, 2022 at which time a public hearing will be held regarding the ordinance. On roll call vote, Council Members Phipps, Robinette, Rubando, Dennis, Herald, Hollenbaugh, and O'Dorisio voted yes. Council President Hollenbaugh declared motion carried, an Ordinance #8981 tabled until January 18, 2022.

Council Member Herald moved, Rubando seconded, to adjourn. On unanimous voice vote, Council President Hollenbaugh adjourned the January 3, 2022 regular meeting of the City Council at 7:21 p.m., subject to call.

  
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Kay D. Scherrek, Clerk of Council

  
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Mark Hollenbaugh, President of Council



**FINANCE DEPARTMENT**  
CITY OF BOWLING GREEN

January 3, 2022

**To:** Bowling Green City Council  
**From:** Dana Pinkert, Finance Director  
**Subject:** Request to transfer funds as appropriated for fiscal year 2022

Fund	Dept.	Account	Description	From	To	Frequency	Annual Total of Transfers
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,441.20		Monthly January - October	\$34,412.00
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,441.20		
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,000.00		Monthly January - October	\$30,000.00
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 3,000.00		
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 5,505.40		Monthly January - October	\$55,054.00
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 5,505.40		
2016	710	92300	Park, Playground and Recreation, Recreation Department, Transfer To Debt Service	\$ 24,514.00		Monthly January - October	\$245,140.00
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 24,514.00		
2016	710	92400	Park, Playground and Recreation, Recreation Department, Transfer To Capital Projects	\$ 5,000.00		Monthly January - October	\$50,000.00
4011	000	69420	Parks & Rec Facility Capital Reserve, Revenue, Transfer From Special Revenue		\$ 5,000.00		
2024	545	92200	Community Development, CDBG Block Grant, Transfer To Special Revenue	\$ 3,200.00		Monthly January - October	\$2,000.00
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,200.00		

2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 10,000.00	\$ 10,000.00	Monthly January - October	\$100,000.00
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 10,000.00		
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 65,134.70	\$ 65,134.70	Monthly January - October	\$651,347.00
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 65,134.70		
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 9,000.00	\$ 9,000.00	Monthly January - October	\$90,000.00
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 9,000.00		
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 14,500.00	\$ 14,500.00	Monthly January - October	\$145,000.00
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 14,500.00		
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 45,049.90	\$ 45,049.90	Monthly January - October	\$450,499.00
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 45,049.90		
4030	710	92100	Green Space Acquisition Fund, Recreation Department, Transfer To General	\$ 2,670.00	\$ 2,670.00	Monthly January - October	26,700.00
1010	000	69440	General, Revenue, Transfer From Capital Projects		\$ 2,670.00		
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 25,241.90	\$ 25,241.90	Monthly January - October	\$252,419.00
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 25,241.90		
4055	710	92400	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Capital Projects	\$ 5,000.00	\$ 5,000.00	Monthly January - October	\$50,000.00
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 5,000.00		
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 504,466.00	\$ 504,466.00	Monthly January - October	\$5,044,660.00
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 504,466.00		
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 53,685.20	\$ 53,685.20	Monthly January - October	\$536,852.00

5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$	53,685.20			
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$	35,285.20		Monthly January - October	\$352,852.00	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise	\$		35,285.20			
3026	810	92300	Special Assessment Bond Retirement, Capital Improvement, Transfer To Debt Service	\$	888.00		1 Annual	\$888.00	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects	\$		888.00			
4056	810	92300	City Park Building Fund, Capital Improvement, Transfer To Debt Service	\$	4,624.00		1 Annual	\$4,624.00	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects	\$		4,624.00			
								<b>Total</b>	<b>\$8,152,447.00</b>